

Shawke Hammadeh
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- **Career Objective**

To Obtain a Challenging Position with a Reputable, Stable Company where I can Utilize my Judicial knowledge and Skills for the development of the Organization.

- **Personal Information's:**

Date of Birth: 25/12/1973
Place of birth: Lataquia-Syria
Nationality: Syrian
Religion: Muslim
Martial Status: Married
Visa status: Residence visa in Oman Residence visa in U.A.E
Driving License: Syria driving license
Oman driving license

- **Work Experiences:**

- **Worked as a legal consultant at PRESTIGE Advocates&Legal Consultant in dubai**

Job Responsibilities:

- **Draft, review and negotiate a broad range of contracts for medium to complex engagements**
- **Structure client transactions to be most advantageous from a legal and business perspective**
- **Stay abreast of legal developments affecting the company, its clients, and industries and synthesize the information to incorporate it into company's transactional practices**
- **Provide first assessment and guidance on steps on how to do business in the ME region**
- **Educate company executives in regard to legal and risk management issues**
- **Represent company's interests and interface directly with client counsel and negotiating teams**
- **Strategize with company executives prior to client negotiations**
- **Manage external legal support, if required**
- **Help develop, and understand, risk mitigation strategies for contractual risks**
- **Counsel, advise, and consult company executives based on accurate interpretation of contract documents and the facts of a business opportunity**

- **Develop internal guidelines, toolkits, and packaged knowledge on various legal and business issues**
- **Support, promote and implement initiatives as part of Legal & Commercial executive team**
- **Escalation of variances from contracting policy or unusual risks**

Skills :

- **I have Good knowledge of UAE commercial and federal law (Saudi, Qatar and Kuwait as a fallback).**
- **Can understand basic principles of Finance, Accounting, and Management**
- **Good understanding of Intellectual Property and other recurring contractual issues as they apply to commercial transactions**
- **I have Proven ability to efficiently manage a large volume of transactions.**
- **I have Strong time management, prioritization, and organizational skills**
- **I can understand firm's contracting policy, general risk tolerance and escalation points and process**
- **I am Excellent in oral and written English and Arabic languages and communication skills**
- **I am habituated to travel and work abroad.**

Education :

- **Bachelor of Law in Arabic from Beirut University, Lebanon in 2004.**

Languages :

- **Arabic (mother language)**
- **English(reading & writing)**

IT Skills :

- **Computer System using Internet MS XP Office**
- **Typing Arabic & English**
- **Excellent Drafting Skills**

Traveling Experience:
Lebanon, Egypt, Oman, UAE

All original certificates are available &can be arranged into the personal interview or in request bases.

Shawke Hammadeh